



# Application for Employment

## PERSONAL DETAILS

Full name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Email: \_\_\_\_\_

Can you comfortably lift 50 lbs on a regular basis?     YES     NO

Are you authorized to work in the US?     YES     NO

What position are you applying for? \_\_\_\_\_

Desired Hourly Rate: \$ \_\_\_\_\_

## EDUCATION

Are you currently a student?     YES     NO     I BEGIN ON \_\_\_\_\_

## HIGH SCHOOL/PRIMARY EDUCATION

School name: \_\_\_\_\_

Subjects studied: \_\_\_\_\_

Did you graduate:     GRADUATED     GED     COMPLETED \_\_\_\_\_ GRADE

Last year attended: \_\_\_\_\_

## COLLEGE EDUCATION

Institution name: \_\_\_\_\_

Course of Study: \_\_\_\_\_

Did you graduate:     GRADUATED     COMPLETED \_\_\_\_\_ YEARS

Last year attended: \_\_\_\_\_



OTHER SKILLS/COURSES (please complete if applicable)

*What other courses have you undertaken (e.g., forklift, TABC Certification, first aid, ServSafe, OSHA etc.)? Please provide details.*

Do you have any cooking experience?  YES  NO  
If yes, please give details:

Do you have any waiting experience?  YES  NO  
If yes, please give details:

Do you have any wine service experience?  YES  NO  
If yes, please give details:

Do you have any computer skills?  YES  NO  
If yes, please give details:

Do you have any experience with forklifts  
or pallet jacks?  YES  NO  
If yes, please give details:

Do you have any language skills other than English?  YES  NO  
If yes, please give details:



## AVAILABILITY

Please indicate the hours you are available to work. These times should be from when you are ready to commence a shift at the winery. Our working day may be made up of many shifts including early mornings, days, afternoons and nights. The minimum allowable employment period is 2 hours per shift. **All Nice Winery employees must be available to work weekends. Please note that if you do not enter time available on Saturday or Sunday, your application will not be considered.**

	Earliest Available Time	Latest Available Time
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

Maximum hours available to work per week: \_\_\_\_\_

Date you are available to begin work: \_\_\_\_\_

Do you have consistent and reliable transportation?  YES  NO

If no, please explain:

## PREVIOUS EMPLOYMENT

*Please provide previous employment details (complete with your current or most recent employer first):*

(1)

Name of employer: \_\_\_\_\_

Name of supervisor: \_\_\_\_\_

Address of employer: \_\_\_\_\_

Position held: \_\_\_\_\_

Dates of employment (begin/end): \_\_\_\_\_

Summary of main duties:

---

---

Reason for leaving: \_\_\_\_\_



(2)

Name of employer: \_\_\_\_\_

Name of supervisor: \_\_\_\_\_

Address of employer: \_\_\_\_\_

Position held: \_\_\_\_\_

Dates of employment (begin/end): \_\_\_\_\_

Summary of main duties:

\_\_\_\_\_  
\_\_\_\_\_

Reason for leaving:

\_\_\_\_\_

(3)

Name of employer: \_\_\_\_\_

Name of supervisor: \_\_\_\_\_

Address of employer: \_\_\_\_\_

Position held: \_\_\_\_\_

Dates of employment (begin/end): \_\_\_\_\_

Summary of main duties:

\_\_\_\_\_  
\_\_\_\_\_

Reason for leaving:

\_\_\_\_\_

List any hobbies, sporting activities, interests or special skills that you have:

\_\_\_\_\_  
\_\_\_\_\_



## EMPLOYMENT QUESTIONS

1. What is the best quality that you possess that would contribute to the success of Nice Winery?

---

---

2. Why are you interested in working at Nice Winery? How did you learn about the position?

---

---

---

3. You are receiving wine from a vendor and the box is warm to the touch. How would you handle the situation?

---

---

---

4. Please rank the following from most important (#1) to least important (#4).

- \_\_\_\_\_ Accurate Inventory
- \_\_\_\_\_ Order Accuracy
- \_\_\_\_\_ Clean and Organized Environment
- \_\_\_\_\_ Neat and Attractive Customer Packaging

*Explain why you ranked your #1 quality the highest.*

---

---

5. In what circumstance is it acceptable not to come to work when you are scheduled?

---

---



## REFERENCES

*Please provide details of at least 2 work-related references who can be contacted. If you do not have any work history, a character reference should be given.*

Name of reference: \_\_\_\_\_

Position: \_\_\_\_\_

Company: \_\_\_\_\_

Phone number: \_\_\_\_\_

Type of Reference:  Personal  Work

Name of reference: \_\_\_\_\_

Position: \_\_\_\_\_

Company: \_\_\_\_\_

Phone number: \_\_\_\_\_

Type of Reference:  Personal  Work

## PREVIOUS INJURIES

Working in hospitality by its nature, can be physically demanding and requires a certain degree of physical ability. We require that you inform us of any pre-existing injury that may be affected by this work, in the space provided below. A failure to notify Nice Winery of any injury could result in ineligibility for future related compensation claims.

## AFFIRMATION & BACKGROUND CHECK AUTHORIZATION

Due to the large amount of applications we receive, unfortunately not all applicants can be interviewed. Applicants will be selected for an interview based on the information provided in this application.

By submitting this application, I hereby acknowledge and give permission to Nice Winery to conduct a background check on me as part of its hiring process. I understand that this information will be used to evaluate my eligibility for employment.

The information included in this form is true and correct. I authorize Nice Winery to use the information I provided to reference-check my past history.

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_